

**Canyon Lake Emergency Preparedness Committee  
(CLEPC)**

Goal #1: Improve Communications During Drills

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**Six Month Objectives  
June 2008 - December 2008**

No.	When	Who	What	Status/Comments
1	August 1, 2008	Nancy, Ernie	Purchase Radios.	
2	August 1, 2008	Ernie and Net Area Controllers	Meet and discuss what needs to be improved with regard to communication during a disaster.	
3	October 2, 2008	Spencer, Nancy, Perry, Ernie, Bud	Conduct training on radios with written scripts at CLEPC monthly meeting.	
4	November 1, 2008	Ernie, Bud and Area Net Controllers	Provide training on communication in the event of a disaster.	

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Goal #2: Enhance public education and provide training opportunities for members and the community.

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**Six Month Objectives  
June 2008 - December 2008**

No.	When	Who	What	Status/Comments
1	Monthly	Majority of Committee	Attend local and/or county educational and training classes.	
2	Monthly	Mary	Put Emergency Preparedness bullet tips in the Friday Flyer.	
3	Monthly	Nancy, Cindy	Provide Speaker(s) for monthly CLEPC meeting.	
4	August 30, 2008	Each section	Attend training class(es) relevant for each section.	
5	September 1, 2008 and November 1, 2008	Ellen, Nancy	Write a letter to the editor and/or arrange for an interview by Friday Flyer reporter to highlight CLEPC positions and areas.	
6	September 1, 2008	Spencer	Sign up the CLEPC to join the Chamber of Commerce and attend monthly meetings.	
7	September 1, 2008	Sherry and Nancy	Put goals and objectives in the Friday Flyer.	
8	December 1, 2008	CLEPC	Participate in at least one City/County/State Drill.	
9	January 1, 2009	Mark	Provide CPR training class for CLEPC members who sign up.	

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Goal #3: Improve funding availability.

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**Six Month Objectives  
June 2008 - December 2008**

No.	When	Who	What	Status/Comments
1	Monthly	Spencer	Solicit donations from businesses and individuals for door prizes.	
2	January 1, 2009	Nancy G., Jim, Lori	Write and submit two grants.	
3	September 4, 2008 and monthly thereafter	Mary, Bud, Ken, Ernie	Establish a Speakers' Bureau for clubs and organizations to get the word out about CLEPC and solicit donations of time and/or money.	

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Goal #4: Implement the Emergency Operation Plan in Canyon Lake.

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**Six Month Objectives  
June 2008 - December 2008**

No.	When	Who	What	Status/Comments
1	December 1, 2008	Kathy, Cindy	Establish training list to include contact information, functions and training completed.	
2	January 1, 2009	Cynthia	Review and update CLEOP.	
3	January 1, 2009	Cynthia	Provide training on CLEOP.	

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Goal #5: Increase and maintain membership.

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**Six Month Objectives  
June 2008 - December 2008**

No.	When	Who	What	Status/Comments
1	Monthly - 1st Thursday	Sherry, Ruth Ann, Terry, Ellen, Ken, June	Meet monthly before each CLEPC meeting to plan monthly letter to the editor in the Friday Flyer and sub-committee tasks.	
2	Monthly	Sherry, Ruth Ann, Terry, Ellen, Ken, June	Entire sub-committee will place a minimum of 30 calls total to Canyon Lake residents in the phone directory.	
3	August 1, 2008	Nancy, Lori	Design and distribute flyer regarding September 4, 2008 meeting to handout at the main gate.	
4	August 5, 2008	Sherry	Write a letter to the editor in the Friday Flyer to invite volunteers to the September 4, 2008 CLEPC meeting	
5	September 4, 2008	Nancy/Lori	Update escrow package.	
6	September 4, 2008	Nancy	Assemble new committee member packets including shirt and /badge.	
7	December 1, 2008	Bud/Nancy	Develop a new member orientation to include a tour of fire station and NIMS training.	
8	December 1, 2008	Sherry, Ruth Ann, Terry, Ellen, Ken	Each sub-committee member will contact neighbors to inform them of the CLEPC; 5 homes on either side and 10 across the street.	