



CITY OF CANYON LAKE SPECIAL EVENT PERMIT APPLICATION

31516 Railroad Canyon Road, Canyon Lake, CA 92587

Phone: (951) 244-2955 Fax: (951) 246-2022

Processing Fee: Please enclose payment in the amount of \$25.00

Disclaimer: Application should be submitted at least 4 weeks in advance. Planning Department will respond with an approval or incomplete letter within seven days after receipt of a complete application.

Received Stamp:

Received By:

Project No:

Fee: \$25.00

Paid: Yes No

Cash/Check No: _____

APPLICANT	Name: _____ Organization (if applicable): _____
	Address: _____ e-mail: _____
	_____ Phone/Fax: _____
PROPERTY OWNER	Name: _____ Organization (if applicable): _____
	Address: _____ e-mail: _____
	_____ Phone/Fax: _____
<p>I hereby grant permission for the operation of this Special Event at the subject property.</p> <p>Property Owner's Signature _____</p>	

PROPOSED EVENT	Event General Description: _____ _____ _____
	Location: _____ Date/Hours of proposed event: _____
	Address: _____ Estimated number of participants/spectators: _____ _____
	Will this event have any signs/banners? NO <input type="checkbox"/> YES <input type="checkbox"/> All signs require a sign permit (separate application/fee)
	Will the event require any of the following support requirements? Traffic <input type="checkbox"/> Crowd Control <input type="checkbox"/> Street Closures (all or part) <input type="checkbox"/> Other <input type="checkbox"/> please explain: _____
	Will this event cause any noise or traffic congestion in the vicinity of the proposed event? NO <input type="checkbox"/> YES <input type="checkbox"/>
	Sound amplification use? Please describe: _____
	Will food or beverages be sold or provided at the event? NO <input type="checkbox"/> YES <input type="checkbox"/> - SOLD <input type="checkbox"/> PROVIDED <input type="checkbox"/> If yes, a permit from Riverside County Department of Environmental Health is required. A copy of this permit is attached? NO <input type="checkbox"/> YES <input type="checkbox"/>
	Will alcoholic beverages be sold or provided at the event? NO <input type="checkbox"/> YES <input type="checkbox"/> - SOLD <input type="checkbox"/> PROVIDED <input type="checkbox"/> • ABC Permit No.: _____
	Will there be any flammable materials onsite? NO <input type="checkbox"/> YES <input type="checkbox"/> If yes, please explain: _____
Comments: _____	

SITE PLAN

Please provide a site plan on a separate sheet or in the space provided below, identifying the following:

- Location and Size of project site, Lot Dimensions, Closest Intersection(s)
- Vehicular and/or pedestrian access points, Driveway entrance(s), exit(s), Pedestrian aisles (curb if any), Loading and unloading area(s)
- Location of on-street/off-street parking area(s) and number of parking spaces
- Location of lighting, temporary fencing (6'feet high maximum), gates
- Location(s) of tents/canopies, Food services, Alcoholic beverage areas, Restrooms/portable toilet facilities, Trash facilities, etc.
- Location of any flammable materials
- Location of signs if any



I declare under penalty of perjury that the forgoing and all information submitted is true and correct.

Signed: _____ Dated: _____

