

2011

City of Canyon Lake

Application and Agreement for Use of

MULTI-PURPOSE ROOM

DATE of Use _____ DAY of Week _____

Black-out dates if any:

Room to be used from _____ a.m./p.m. to _____ a.m./p.m. Number Attending _____

Type of Activity _____

Applicant / Organization Name _____

Applicant Address _____ Tract & Lot _____

Applicant Phone _____ Person in charge _____

Special instructions: (Quantity & arrangement of chairs, tables, etc. to be set up for applicant for a nominal fee. Diagram must be included.)

Equipment needed (number of chairs, tables, etc to be furnished for applicant to set up.)

Rental Fee Paid \$ _____ Security Deposit Paid \$ _____

Insurance Class _____ Fee Paid \$ _____ Set Up/Down Fee Paid \$ _____

Applicant's Statement

I hereby certify that I have read and will abide by the rules and regulations attached to this application and in signing this application, I hereby agree that I, and the organization I represent shall hold the City of Canyon Lake and all of its agents or employees free and blameless from any liability or damage which may arise from use of City Facilities.

I further agree to promptly reimburse the City of Canyon Lake for any loss or damage to City property resulting from this use and will not apply, or cause to be applied, or further permit to use City facilities while any claim remains unpaid.

I understand that the City reserves the right to reschedule or cancel the use of the room if the time requested or booked comes in conflict with a priority City use. Applicant will be given appropriate notice of the need to cancel or reschedule if possible.

Signature of Applicant _____ Telephone _____

Completed Application Received by _____, on ____/____/____
City of Canyon Lake

Application Fee: \$25.00 Date Paid _____ Cash / Check _____